

## HOUSEKEEPING SUPERVISOR

Reporting to the Executive Housekeeper, the successful candidate will be responsible to;

- Supervise the cleaning of guest rooms, public areas and back of house areas in assigned sections.
- Monitor labour costs and productivity output according to occupancy levels.
- Inspect guest rooms and other public areas to ensure that they are maintained according to set standards.
- Ensure availability of supplies, cleaning materials and equipments in the department.
- Train, instruct, guide and mentor attendants and other staff on proper operational and cleaning procedures.
- Ensuring appropriate chemical safety and occupational health and safety standards are practiced are maintained.

The position is challenging and calls for a dynamic, confident, aggressive and forward-thinking person with the following attributes;

- Aged 30 – 40 years.
- Holder of a diploma in housekeeping & laundry or a degree in Hotel Management from Kenya Utalii College or any other internationally recognised hotel training institution.
- At least five years experience in a similar position, preferably from a five-star establishment.
- In-depth knowledge of housekeeping services, including a solid understanding of effective cleaning methods, equipments, and chemical use.
- Demonstrable knowledge in drawing up duty rosters and schedules, along with extensive experience in staff supervision.
- Excellent and communication and time management skills.

**How to apply:** Applicants meeting the qualifications should send their application letters indicating the title of the position alongside; A detailed CV, Copies of relevant certificate (s) and Testimonials to Human Resource & Admin Manager | P.O BOX 45038 - 00100 | Nairobi, Kenya  
or email [careers@safariparkhotel.co.ke](mailto:careers@safariparkhotel.co.ke) by **Friday 28th June, 2024.**

*Only short-listed candidates will be contacted.*